

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting

September 15, 2020

Opening of the Meeting

L. Anello opened the meeting at 10:07 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

L. Anello, President

M. Raimo

T. DeNova

C. Hellwig

V. Kuteyi 10:21

K. Alsbrook

C. Nawrocki, Director

R. Budris, Deputy Director

W. Wallace

J. Fonzino (alternate)

K. Costello

S. Portuese

V. DeFilippo

C. Davenport

Marie DeSena departed 10:21

Absent

T. Restaino

C. Britton

Minutes of the Meeting of June 16, 2020

The minutes were approved unanimously on a motion by W. Wallace and second by C. Davenport (Attachment 1).

Expenditure Report for June 16, 2020 through September 1, 2020

The expenditure report was unanimously ratified on a motion by V. DeFilippo and second by T. DeNova (Attachment 2).

Announcements

C. Nawrocki discussed the transfer of the LINCS program from ERHC to the County of Essex. The date of the transfer was being worked out with the County and the State Health Department.

New Business

2019 Audit Report

M. DeSena of DeSena and Company Certified Public Accountants presented (via phone) the Commission's 2019 audit report. M. DeSena reported that the audit has a clean opinion. The audit report was unanimously accepted on a motion by T. DeNova and a second by M. Raimo.

2021 Budget

The 2021 Commission budget was presented to the board (Attachment 3). Resolution #20-09-01 (Attachment 4) adopting the 2021 budget was passed unanimously on a motion by K. Costello and a second by V. DeFilippo.

Unused Employee Vacation Time

Due to the Commission's Covid response, there were employees that were unable to use their vacation time. The Commissioners encouraged the staff to use as much as possible and can carry over what they can't use by the end of the use. The Director was given discretion to handle the issue as appropriate.

2020 Budget Amendments

C. Nawrocki presented budget amendments for 2020 (Attachment 5). Many of the changes reflected losing LINCS grant and FEMA funding. The amendments were unanimously approved on a motion by V. DeFilippo and a second by W. Wallace.

Essex County Health Officers Association Update

V. DeFilippo updated the group on the association activities and upcoming meetings.

Old Business

None

There being no further business the meeting was adjourned by L. Anello at 10:52 AM

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on September 15th, 2020.

In witness whereof I have hereunto set my hand on this 5th day of December in the year 2020.

Carrie Nawrocki, Executive Director