

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting
September 17, 2019

Opening of the Meeting

L. Anello opened the meeting at 10:09 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

L. Anello, President
M. Raimo
T. DeNova
R. Roe
C. Hellwig
V. Kuteyi
K. Alsbrook
C. Nawrocki, Director
R. Budris, Deputy Director
W. Wallace
J. Fonzino (alternate)
C. Britton
K. Costello
S. Portuese
Karen Blumenfeld (departed 10:45)
Marie DeSena (via phone)

Absent

T. Restaino
V. DeFilippo

Minutes of the Meeting of June 18, 2019

The minutes were approved unanimously on a motion by M. Raimo and second by C. Hellwig (Attachment 1).

Expenditure Report for June 15, 2019 through September 15, 2019

The expenditure report was unanimously ratified on a motion by K. Costello and second by T. DeNova (Attachment 2).

Announcements

Karen Blumenfeld from Gasp gave a presentation on the latest changes in the vaping laws.

Old Business

C. Nawrocki updated the commissioners on the status of the contract with Newark to assist with public health emergency preparedness

New Business

2018 Audit Report

M. DeSena of DeSena and Company Certified Public Accountants presented (via phone) the commission's 2018 audit report. M. DeSena reported that the audit has a clean opinion. The audit report was unanimously accepted on a motion by R. Roe and a second by T. DeNova.

2019 Budget Amendments

C. Nawrocki presented budget amendments for 2019 (Attachment 4). Many of the changes reflected in receiving various grants. The amendments were unanimously approved on a motion by W. Wallace and a second by C. Britton.

2020 Budget

The 2020 commission budget was presented to the board (Attachment 5). Resolution #19-09-01 (Attachment 6) adopting the 2020 budget was passed unanimously on a motion by M. Raimo and a second by K. Costello.

Nominating Committee

L. Anello appointed K. Costello the chairperson of the ERHC nominating committee. The elections will be held at the December meeting.

Essex County Health Officers Association Update

C. Nawrocki relayed a message from V. DeFilippo that there would be a meeting on Friday the 20th.

Strengthening Local Public Health Capacity Program

C. Nawrocki discussed ERHC's effort to apply for this grant to strengthen the County's ability to deal with infectious disease.

There being no further business the meeting was adjourned by L. Anello at 11:20 AM

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on September 17th, 2019.

In witness whereof I have hereunto set my hand on this 5th day of October in the year 2019.

A handwritten signature in cursive script, appearing to read "Carrie Nawrocki".

Carrie Nawrocki, Executive Director