

# **ESSEX REGIONAL HEALTH COMMISSION**

**204 Hillside Avenue, Livingston, NJ 07039**  
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**www.essexregional.org**  
**Carrie Nawrocki, Executive Director**

**Commission Meeting**  
**June 20, 2023**

## **Opening of the Meeting**

M. Raimo opened the meeting at 10:19 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

## **Attendance**

### **Present**

M. Raimo, President  
T. DeNova  
C. Nawrocki, Director  
R. Budris, Deputy Director  
M. Leguizamon (depart 10:36)  
W. Wallace  
K. Costello  
V. DeFilippo  
L. Anello  
S. Whyte  
C. Davenport  
A. Monaco  
R. Jernick (Nutley Alternate)  
P. Dillion

### **Absent**

B. Vilcant  
T. Restaino

## **Minutes of the Meeting of May 17, 2023**

The minutes were approved unanimously on a motion by V. DeFilippo and second by C. Davenport (Attachment 1).

## **Expenditure Report for February 16, 2023 through June 15, 2023**

The expenditure report was unanimously ratified on a motion by T. DeNova and second by A. Monaco (Attachment 2).

## **Announcements**

C. Nawrocki announced that ERHC received notice from its current cleaning company that it wishes to terminate its contract. ERHC will be soliciting quotes (per NJ statute) to find a replacement. C. Nawrocki stated that the final selection would be run by the board for their approval.

## **New Business**

### **REHS Services**

ERHC had been requested by some member towns to provide REHS services on a fee basis. After consultation with the Finance and Personnel Committee, it was decided to propose a 1-year pilot program with ERHC providing fee-based REHS services. The motion was passed unanimously on a motion by V. DeFilippo and a Second by P. Dillion.

### **Budget Amendments**

M. Leguizamon presented and explained the budget amendments (attachment 3). These amendments were passed unanimously on a motion by K. Costello and a second by C. Davenport.

### **IT Contract with HRHC**

C. Nawrocki presented the IT services contract with the Hudson Regional Health Commission (attachment 4). This contract was approved unanimously on a motion by A. Monaco and a second by L. Anello.

### **Opioid Fatality Review Team Grant**

R. Budris presented the ERHC grant (Attachment 5) to the group. The grant was cut by 25% this grant year. A motion made by W. Wallace and K. Costello to enter into this grant was approved unanimously.

### **Enhancing Local Public Health Infrastructure Grant**

C. Nawrocki presented year two of this NJACCHO-administered grant (Attachment 6). A motion to apply for this grant was passed unanimously on a motion by W. Wallace and a second by V. DeFilippo.

### **Appointment of an Auditor**

C. Nawrocki presented the auditor's proposal (Attachment 7) for Desena and Company, who has been the Commission's auditors for many years. Resolution #202-06-02 (Attachment 8) was passed unanimously on a motion by W. Wallace and a second by A. Monaco.

**Old Business**

None

There being no further business, the meeting was adjourned by M. Raimo at 11:00 a.m.

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on June 20<sup>th</sup> of 2023.

In witness whereof, I have hereunto set my hand on this 6<sup>th</sup> day of September in the year 2023.



Carrie Nawrocki, Executive Director