

# **ESSEX REGIONAL HEALTH COMMISSION**

**204 Hillside Avenue, Livingston, NJ 07039**

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**www.essexregional.org**

**Carrie Nawrocki, Executive Director**

## **Commission Meeting**

**June 19, 2018**

### **Opening of the Meeting**

L. Anello opened the meeting at 11:20 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

### **Attendance**

#### **Present**

L. Anello, President

M. Raimo

W. Wallace

T. DeNova (arrived 11:33)

R. Roe

C. Hellwig

V. Kuteyi (arrived 11:30)

N. Agosto Filión

C. Nawrocki, Director

R. Budris, Deputy Director

Nick Vannucci (observer)

#### **Absent**

T. Restaino

V. DeFilippo

K. Costello

C. Britton

S. Portuese

N. Rondon

### **Special Committee Report**

B. Wallace shared with the group some of NJACCHO's recent activities. C. Nawrocki passed along information from V. DeFilippo on the activities from the Essex County Health Officer's Association.

### **Minutes of the Meeting of February 27, 2018**

The minutes were approved unanimously on a motion by B. Wallace and second by T. DeNova (Attachment 1).

**Expenditure Report for March 15 through June 15, 2018**

The expenditure report was unanimously ratified on motion M. Raimo and a second by C. Hellwig (Attachment 2).

**Announcements**

None

**New Business**

**Underground Storage Tank Program**

C. Nawrocki updated the board on the underground storage tank (UST) program which was funded by the New Jersey Department of Environmental Protection (NJDEP) as an elective program under the County Environmental Health Act (CEHA). Despite several meetings with the NJDEP and requests to maintain any level of funding, as of July 1, 2018 they will no longer fund the UST program at the county level. The NJDEP stated they will conduct all required UST inspections.

**Cost of Living Adjustment**

C. Nawrocki discussed the recommendation of the Finance and Personnel Committee to enact a 1.5% cost of living salary increase retroactive to January 1<sup>st</sup>. A motion was passed unanimously to enact the 1.5% pay increase for all ERHC employees. The motion was made by B. Wallace and a second by T. DeNova.

**Public Health Emergency Preparedness Grant**

C. Nawrocki discussed this year's public health emergency preparedness grant (Attachment 3). The motion to enter into this year's grant was made by C. Hellwig and seconded by M. Raimo. The motion was passed unanimously.

**Shared Services Agreement with the City of Newark**

C. Nawrocki discussed Resolution #18-06-02 (Attachment 4) which would have ERHC providing assistance to Newark with the Public Health Emergency Preparedness grant. The motion to accept the resolution was made by R. Roe and seconded by B. Wallace and was passed unanimously. This agreement is pending approval by the City of Newark.

There being no further business the meeting was adjourned by L. Anello at 12:36 PM

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on June 19, 2018.

In witness whereof I have hereunto set my hand on this 17th day of September in the year 2018.

Carrie Nawrocki, Director