

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

**Commission Meeting
September 20, 2022**

Opening of the Meeting

M. Raimo opened the Zoom meeting at 10:13 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

M. Raimo, President
L. Anello
T. DeNova
C. Nawrocki, Director
R. Budris, Deputy Director
W. Wallace
K. Costello
V. DeFilippo
C. Davenport
T. Restaino
M. Leguizamon (departed 10:56)
S. Rufolo
R. Jernick
J. Fonzino (alternate)

Absent

B. Vilcant
T. Restaino

Minutes of the Meeting of June 21, 2022

The minutes were approved unanimously on a motion by K. Costello and second by L. Anello (Attachment 1).

Expenditure Report for June 15, 2022 through September 15, 2022

The expenditure report was unanimously ratified on a motion by W. Wallace and second by V. DeFilippo (Attachment 2).

Announcements

C. Nawrocki informed the Commissioners that the 2021 audit report that is normally presented at this meeting is still being worked on and will be presented at the next meeting.

Old Business

None

New Business

2022 Budget Amendments

M. Leguizamon presented budget amendments for 2022 (Attachment 3). The amendments were unanimously approved on a motion by C. Davenport and a second by T. DeNova.

2023 Budget

The 2023 Commission budget (Attachment 4) was presented to the board by M. Leguizamon. Resolution #2022-09-01 (Attachment 5) adopting the 2023 budget was passed unanimously on a motion by W. Wallace and a second by T. DeNova.

Opioid Fatality Review Team Grant Extension

C. Nawrocki informed the Commissioners that ERHC was given a 9 month extension of the grant. A motion to approve entering into the grant was made by C. Davenport and seconded by T. DeNova. It was approved unanimously

Cost of Living Adjustment

A motion was passed unanimously to provide a 2.5% COLA increase for the ERHC employees for 2022 (retroactively) on a motion by W. Wallace and a second by V. Defilippo..

Update From Essex County Health Officer Association

It was announced with the help of ERHC there is an online food handlers course through the FDA that can be taken for CEs. Other miscellaneous topics were discussed as well.

There being no further business the meeting was adjourned by M. Raimo at 11:11 AM

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on September 20th, 2022.

In witness whereof I have hereunto set my hand on this 5th day of December in the year 2022

Carrie Nawrocki, Executive Director