

ESSEX REGIONAL HEALTH COMMISSION

204 Hillside Avenue, Livingston, NJ 07039

PHONE (973) 251-2059 FAX (973) 251-2779

www.essexregional.org

Carrie Nawrocki, Executive Director

Commission Meeting

June 21, 2016

Opening of the Meeting:

L. Anello opened the meeting at 10:20 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance:

L. Anello, President
M. Raimo
V. DeFilippo
J. Fonzino (alternate)
K. Costello
S. Bastola
T. DeNova
C. Britton
S. Portuese
R. Budris, Deputy Director

Absent:

R. Evans
V. Kuteyi
W. Wallace
R. Roe
T. Restaino
C. Nawrocki, Director

Presentation by NJ GASP

Karen Blumenfeld of NJ GASP spoke to the board about the latest anti-tobacco initiatives by her group as well as the status of anti-tobacco legislation at the state and locally.

Minutes of the Meeting of February 16, 2016

The minutes were approved unanimously on a motion by K. Costello and seconded by M. Raimo. (Attachment 1)

Expenditure Report for February 1 through June 1, 2016

The Expenditure Report was unanimously ratified on motion V. DeFilipp, and seconded by C. Britton. (Attachment 2)

Announcements

Victor Kuteyi was appointed by the Township of Irvington as a member of the Board of Commissioners (Attachment 3).

Old Business

None

New Business

Contract for Consulting Services with HRHC

R. Budris discussed the Medical Needs Exercise that was conducted using the UASI Public Health tent system at the Essex County facility located in Cedar Grove. In preparation for this exercise, a shared services agreement was approved by the board. On motion by V. DeFilippo, second by S. Bastola, Resolution #16-06-01 (Attachment 4) was unanimously approved formalizing a contract with Hudson Regional Health Commission for shared services to assist ERHC with the Medical Needs Sheltering Exercise (Attachment 5). Funding for the agreement was through the 2015-2016 Public Health Emergency Preparedness Grant.

Authorize Entering into Public Health Emergency Preparedness Contract

Resolution # 16-06-03 authorizing ERHC to participate in the Public Health Emergency Preparedness ("PHEP") grant of \$282,004 (Attachment 6) was passed unanimously on a motion from K. Costello and a second by S. Portuese. The board reviewed the final Request For Proposals for this grant (Attachment 7).

RFP for Public Health Consultant

As the contract with Epi Intel & Health Research Planning LLC will expire on July 31, 2016 a motion was made by V. DeFilippo and seconded by S. Portuese, unamioulsy carried, to issue a Request for Proposals (RFP) for public health consulting services from August 1, 2016, to July 31, 2018 (Attachment 8). A second motion was made by M. Raimo and seconded by V. DeFilippo, unanimously carried, to authorize the Executive Director, in consultation with the Finance and Personnel Committee to award the contract.

Medical Reserve Corps Contract

The Commission successfully won a competitive grant for \$15,000 for a Medical Reserve Corps grant to strengthen the ability of Essex County Shelters to handle special needs populations (Attachment 9). Resolution #16-06-02 authorizing this grant was passed unanimously on a motion by T. DeNova and a second by C. Britton (Attachment 10).

Report from Special Projects Committee

W. Wallace forwarded notes from his involvement in NJACCHO that were shared with the Commissioners in attendance.

There being no further business the meeting was adjourned by L. Anello at 11:45 am

I Rich Budris, Deputy Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on June 16, 2016.

In witness whereof I have hereunto set my hand on this 14th day of September in the year 2016

Rich Budris, Deputy Director