

ESSEX REGIONAL HEALTH COMMISSION

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Carrie Nawrocki, Executive Director

Commission Meeting

February 19, 2019

Opening of the Meeting

L. Anello opened the meeting at 10:13 a.m. by declaring that it had been duly advertised in accordance with Chapter 231 of the New Jersey Open Public Meeting Act of 1975.

Attendance

Present

L. Anello, President
M. Raimo
T. DeNova
J. Fonzino (alternate)
R. Roe
K. Costello
S. Portuese
C. Britton
V. DeFilippo
N. Agosto Filión
B. Asare (representative from Irvington)
C. Nawrocki, Director
R. Budris, Deputy Director

Absent

T. Restaino
C. Hellwig
V. Kuteyi
W. Wallace

Minutes of the Meeting of December 11, 2018

The minutes were approved unanimously on a motion by V. DeFilippo and second by R. Roe (Attachment 1).

Expenditure Report for November 30, 2018 through January 31, 2019

The minutes were unanimously ratified on a motion by S Portuese and second by M. Raimo (Attachment 2).

Announcements

C. Nawrocki explained and handed out sample POD (points of distribution) agreements between ERHC and health departments. These memorandums of understanding (MOUs) reference POD staffing by the municipal health departments in the event of an emergency requiring mass prophylaxis. G. Garetano will be making phone calls to the local HDs to follow up.

C. Nawrocki announced that the commission's contract with the City of Newark to provide assistance with their emergency preparedness grant has commenced. The current contract is for 6 months.

New Business

Budget Amendments

Amendments to the 2018 and 2019 budget amendment were presented (Attachment 3 and 4). The amendments were passed unanimously on a motion by R. Roe and a second by V. DeFilippo.

Proposed Increase of Scope of Services Provided to Essex County

C. Nawrocki discussed additional proposed CEHA services (solid waste and right to know) that ERHC has been asked to provide the county. While discussions with the county are ongoing, the proposals have been reviewed in detail by the Finance and Personnel Committee. The board unanimously passed a motion for C. Nawrocki to continue negotiations and to modify the CEHA contract as necessary. The motion was made by V. DeFilippo and seconded by R. Roe.

NJ Environmental Health Association Conference

C. Nawrocki reminded the board that ERHC would cover the expense for one health officer and one registered environmental health specialist from each town in the commission to attend the NJ Environmental Health Association Conference (Attachment 5).

Essex County Health Officer's Association Update

V. DeFilippo gave an update of upcoming programs and meetings of the Essex County Health Officer's association.

There being no further business the meeting was adjourned by L. Anello at 11:10 AM

I, Carrie Nawrocki, Director of the Essex Regional Health Commission do hereby certify that the foregoing are the minutes of a meeting held on February 19, 2019.

In witness whereof I have hereunto set my hand on this 1st day of March in the year 2019.

Carrie Nawrocki, Executive Director