

**ESSEX REGIONAL HEALTH COMMISSION
INSTRUCTION SHEET/FEE SCHEDULE**

Fees for the Registration of Fuel Burning Units:

1. \$250.00 for a five year certificate for each fuel burning unit from 500,000 to 999,999 BTU/HR gross heat input.
2. \$500.00 for a five year certificate for each fuel burning unit of 1,000,000 or greater BTU/HR gross heat input.

Space heaters, HVAC units and any other fuel burning units of 500,000 BTU/HR or greater gross heat input shall be individually registered in their appropriate category.

Space heaters, HVAC units and any other fuel burning units of less than 500,000 BTU/HR gross heat input shall be considered collectively at each site in order to determine rated capacity for purposes of registration, not to exceed one Category II registration for any given building.

Please note that Section 2 of the application form provides space for the reporting of BTU/HR, CFH (Cubic feet per hour) or GPH (Gallons per hour). Any one is acceptable. Please circle CFH or GPH as appropriate.

Fees For The Registration of Sources of Air Contamination:

1. \$350.00 for a five year certificate of registration for all sources other than those rated 'A' sources.
2. \$500.00 for a five year certificate of registration for 'A' sources.

Fees For The Registration of Gasoline Dispensing Operations:

For purposes of fee calculations, gasoline dispensing facilities shall be considered on the basis of maximum monthly throughput of gasoline at each site.

Maximum Monthly Throughput	Fee - Five Year Certificate
Less than 10,000 gallons	\$250.00
10,000 to 39,999 gallons	\$375.00
40,000 gallons or greater	\$500.00

Fees for Registration of Dry Cleaning Operations:

A facility that operates Dry Cleaning equipment that vents to the atmosphere is required to complete the registration form and remit a fee of \$500.00 per unit of equipment.

Closed loop (or dry to dry) dry cleaning equipment that does not vent to the outside atmosphere is exempt from registration fees.

Any other equipment used that vents to the outside atmosphere must be registered in accordance with the provisions of Section 10 Registration of Sources of Air Contamination. Also, dry cleaning operations must register fuel burning units in accordance with the provisions of Section 9 Registration of Fuel Burning Units.

Fees for Registration of Incinerators:

Each Incinerator Shall Require A Five Year Permit for Which The Fee is \$875.00.

For assistance and clarification relative to the specific information required and/or reporting format, please see attached definitions reference sheet.

Penalties:

Failure to properly register equipment will subject the responsible party to penalties of up to \$4,500/day for each unregistered and/or unpermitted piece of equipment.

Please feel free to contact the Commission should you require any further assistance.

Definitions Reference Sheet

- **FUEL OIL GALLONS:** ANNUAL CONSUMPTION
- **GRADE:** TYPE OF FUEL USED, I.E. #2 #4 #6
- **NATL GAS:** ANNUAL CONSUMPTION
- **COAL (TONS):** ANNUAL CONSUMPTION
- **FUEL SUPPLIER:** COMPANY THAT SUPPLIES FUEL
- TEL # OF FUEL SUPPLIER
- **DIMENSIONS OF HEATED AREA:** SELF-EXPLANATORY
- **RATED CAPACITY OF FUEL BURNING UNIT:** FOR EACH FUEL BURNING UNIT (OIL, GAS OR COAL) VISUALLY INSPECT ALL MANUFACTURER IDENTIFYING TAGS OR PLATES ATTACHED TO THE BOILER, GAS METER OR BUILDING APPARATUS, OR ANY SPECIFICATIONS IN THE MANUFACTURERS MANUAL FOR GALLONS/HOUR OR BTU/HOUR INPUT RATING OF THE FUEL BURNING UNIT. IF THIS INFORMATION IS NOT AVAILABLE PLEASE CONTACT YOUR FUEL SERVICE/REPAIR COMPANY FOR ASSISTANCE. ONCE THE RATED CAPACITY HAS BEEN DETERMINED, APPLY THE FOLLOWING:

CATEGORY I- 500,000 BTU/HR TO 999,999 BTU/HR GROSS HEAT INPUT OR 3.56 TO 7.11 GALLONS/HR OR 490.3 CUBIC FEET/HR TO 980.5 CUBIC FEET/HR.

CATEGORY II- 1,000,000 BTU/HR GROSS HEAT INPUT OR GREATER OR 7.12 GALLONS/HOUR OR GREATER OR 980.6 CUBIC FEET/HR OR GREATER.

SPACE HEATERS, HVAC UNITS, AND ANY OTHER FUEL BURNING UNITS:

- A) SPACE HEATERS IN EXCESS OF 500,000 BTU/HR GROSS HEAT INPUT SHALL BE INDIVIDUALLY REGISTERED IN THEIR APPROPRIATE CATEGORY.
- B) SPACE HEATERS OF LESS THAN 500,000 BTU/HR GROSS HEAT INPUT SHALL BE CONSIDERED COLLECTIVELY AT EACH SITE IN ORDER TO DETERMINE RATED CAPACITY FOR PURPOSES OF REGISTRATION, NOT TO EXCEED ONE CATEGORY II REGISTRATION FOR ANY GIVEN BUILDING.